

**Annotated Agenda and Order of Business  
Board of Education Meeting of September 23, 2013**

**1. Call to Order – 6:00 p.m.**

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

**2. Closed Session**

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity

2.2 Outcome

The Board may report on matters discussed in closed session.

**Budget Hearing – 6:30 p.m.**

**3. FY 14 Budget Hearing**

105 ILCS 5/17-1 provides that the Board of Education shall, within or before the first quarter of each fiscal year, adopt an annual budget which it deems necessary to defray all necessary expenses and liabilities of the district, and in such annual budget shall specify the objects and purposes of each item and amount needed for each object or purpose. The budget must contain a statement of the cash on hand at the beginning of the fiscal year, an estimate of the cash expected to be received during such fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year. It is further required that such budget be prepared in tentative form by some person or persons designated by the Board, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon. Having met the foregoing requirements, the budget document is now ready for adoption. A public hearing on the budget will be conducted after which it is anticipated that a recommendation for its approval will be tendered.

**Business Meeting – 7:00 p.m.**

**4. Approval of the Agenda**

**5. Approval of Minutes and Financial Statements**

5.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of August 19, 2013.

5.2 Disbursement Journal for September 23, 2013

The Board will consider approval of disbursements for September 23, 2013 in the aggregate amount of \$1,581,215.49 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$606,465.56 (b) payrolls in the amount of \$974,749.93.

### 5.3 Financial Statements for the Month Ended August 31, 2013

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended August 31, 2013.

## 6. Recognition of Public

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

## 7. Reports of the Board of Education

- 7.1 Executive Committee – Mrs. McClelland, Chair
- 7.2 Business Committee – Mrs. Hutson, Chair
- 7.3 President’s Report – Ms. Giles

## 8. Report of the Superintendent of Schools

### 8.1 Consent Agenda\*

- \* 8.110 Employment—Mittie Cowan

It is anticipated that the Board of Education will approve the employment of Mittie Cowan, as Music Teacher, Meadowview School, effective September 24, 2013.

- \* 8.111 Employment—Monica Edwards

It is anticipated that the Board of Education will approve the employment of Monica Edwards, as 5<sup>th</sup> Grade teacher, Meadowview School, effective September 24, 2013.

- \* 8.112 Employment—Kevin Jefferson

It is anticipated that the Board of Education will approve the employment of Kevin Jefferson, as 5<sup>th</sup> Grade teacher, Meadowview School, effective September 24, 2013.

- \* 8.113 Employment—Victoria Jones

It is anticipated that the Board of Education will approve the employment of Victoria Jones, Teacher Aide, Sykuta School, effective September 24, 2013.

- \* 8.114 Employment—Byron Greene

It is anticipated that the Board of Education will approve the employment of Byron Greene, Teacher Aide, Meadowview School, effective September 24, 2013.

- \* 8.115 Board of Education Policies

It is anticipated that the Board of Education will approve the following new and/or revised policies for public display until the October Board meeting:

PRESS Update Issue 82, July 2013

- 2:105 – Ethics and Gift Ban
- 2:120 - Board Member Development

- 4:20 - Fund Balances
- 5:20 – Workplace Harassment Prohibited
- 6:120 – Education of Children with Disabilities
- 7:230 – Misconduct by Students with Disabilities
- 7:340 – Student Records

## **8.2 Action Items**

### 8.210 Resolution No. 13-352—Adoption of 2013-2014 Budget

It is anticipated that the Board of Education will adopt Resolution No. 13-352, approving the 2013-2014 budget as presented during the budget hearing.

### 8.211 Request to Reverse Retirement Request—Sharon Byron

The Board of Education will discuss to either approve or disapprove the request from Sharon Byron to reverse a previously approved retirement request.

### 8.212 Eighth Grade Washington D.C. Trip

It is anticipated that the Board of Education will approve the proposal for the eighth grade trip to Washington D.C., May 2-6, 2014.

### 8.213 Eighth Grade Chicago Field Trip

It is anticipated that the Board of Education will approve the proposal for an eighth grade field trip to various sites in Chicago.

### 8.214 Bleacher Repair—Meadowview School

It is anticipated that the Board of Education will approve the bleacher repair agreement.

### 8.215 Application for Recognition of Public Schools

It is anticipated that the Board of Education will approve the Application for Recognition of Public Schools for 2013-2014.

## **8.3 Information Items**

- 8.310 Master Board Member Recognition
- 8.311 Board Retreat
- 8.312 Board Required Training
- 8.313 Education Foundation Governing Board

## **8.4 Supplementary Reports – Administration**

- 8.410 Report from Interim Business Manager Mrs. Carpenter
- 8.411 Report from Director of Special Services Mrs. Volpe
- 8.412 Report from Assistant Superintendent Dr. Ali
- 8.413 Report from Superintendent Dr. Scott

## **8.5 Supplementary Reports – Board of Education**

## **9. Adjournment**